

Storage

FOR BUSINESS

TIRE RETAILER REDESIGNS STORAGE STRATEGY UTILIZING SPACE SAVER PRODUCT SOLUTIONS

Discount Tire, the largest privately owned independent tire dealer network, recently moved into a new 150,000 square foot facility in Scottsdale, Arizona. The company had experienced rapid growth since its inception and corporate operations tripled in size and spread into multiple buildings. The new building was designed to consolidate staff, equipment and files from five buildings into one central facility.

The new space was carefully designed to be efficient and accommodate growth. The company utilized a combination of document management strategies to help achieve its goals.

"All of our departments function differently, so we needed to provide a different filing solution to meet their unique needs," explained Lori Governale, assistant vice president of administration.

Document management strategies:

- Five mobile systems - legal, accounts payable, accounting, human resource departmental files, as well as the wheels department for storing literature
- 325 custom tower storage cabinets - workstations for task files
- Imaging - retail receipts, invoices

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— Lori Governale
Assistant vice president of administration

Workspace storage

The company's workstations were very paper intensive and the goal in the workspace redesign was to increase storage capacity within the same footprint.

Greg Gawin of Concert Business Group, the local Spacesaver representative, worked with Governale to develop a customized Spacesaver ActiveStor® tower cabinet that met almost all of the customer's task filing storage needs. The cabinets include three high-capacity file drawers offering 44 inches of filing space each - nearly 50 percent more capacity than traditional filing drawers - and a top shelf cabinet that is used to store binders two rows deep.



Each of the 325 workstations incorporate a Spacesaver ActiveStor tower for all task filing needs.

Solved



The added storage capacity eliminated the need for a pedestal, a two-drawer lateral and reduced the number of overhead storage compartments from two to one. The only other storage added to the workspace was a pencil drawer with a hidden back compartment for personal items.

"The towers offered us something new and different, while providing functionality," said Governale. "We looked at other storage solutions, including traditional filing solutions, but when we saw the tower, we loved it."

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Mobile storage

To meet the company's goal to conserve on space in the new building, the departments that did not image incorporated a mobile system to store files and materials. In the Legal, Accounting and Wheels departments mechanical assisted systems were utilized. In the Human Resource and Accounts Payable departments, where record pulls are more frequent, powered systems were used to increase safety and help make the work less burdensome. Wood-match laminate end panels, provided by Wood Design Inc., Fort Atkinson, WI, were used in several departments to blend with the warm cherry interior décor.

Concert Business also provided all of the service and supplies to convert several departments from top-tab files to side-tab shelf-oriented files and helped to design a color coding system to make filing more efficient.

Governale was happy with the service and ease of working with a single source for all of their storage needs. "It was very convenient to work with one vendor on all of our storage needs. We discussed our goals with Greg and he did all of the space planning, product design and installation," she said.



SOUTHWEST**SOLUTIONS**GROUP
business organization systems

Five mobile systems provide secure storage for non-imaged records.