

*Fact: Some information management companies make seemingly ironclad promises of affordable service, BUT charge you a mountain of costly fees every month! Southwest Solutions Group is here to save your money.*



**Are you still keeping case files and other legal documents in bulky file cabinets?**

**Is your law firm still paying mountain-high document storage fees for old papers?**



***It's time to bring down costs and bring up productivity levels.***

**Southwest Solutions Group** can show you how.

Lawyers have a never-ending love affair with paper. But sometimes, having too many documents to handle can get in the way of doing fast and efficient work.

**By digitizing your documents, you can:**

- ✔ Eliminate the need to carry several documents all the time.
- ✔ Gather all your documents in one central electronic repository.
- ✔ Access your documents anytime and anywhere.
- ✔ Access old files with ease.
- ✔ Easily keep track of revisions to your documents.
- ✔ Improve efficiency and information management in your law firm.
- ✔ Respond more quickly to your clients needs.
- ✔ Never worry about losing important papers since they are all backed up digitally!

***Just scan what you need!***

**Southwest Solutions Group** is truly concerned about giving smart and practical service. That is why, before we even start scanning your documents, we will help you determine which documents make sense to digitize and which ones do not.

***Just spend what you want!***

**Southwest Solutions Group** has smart and affordable "scan plans" that can be customized according to your firm's unique needs and budget.

- ✔ We can store your documents in our off-site facilities for **FREE** while we scan your papers.
- ✔ For sensitive documents, we can also provide on-site scanning services that are just as affordable as our off-site scanning services.
- ✔ We put **YOU** in control of the spending. We will scan your papers over an agreed-upon period of time and based on a pre-arranged budget.

***Going digital doesn't always mean going completely paperless.***



Lawyers and papers just go together—and we're not trying to break that special bond. Going digital simply means having a smarter and more efficient way to manage your documents.

By having a digital backup available, you can dispose of old paper documents and stop paying for expensive storage fees. You also don't need to panic every time your dog decides to have your court papers for lunch. You can simply access the digital file and print another copy!

Save money, save time, and save yourself from the headaches of losing important legal documents. Ask Southwest Solutions Group about our smart and affordable scan plans **TODAY!**

[www.ssgims.com](http://www.ssgims.com)

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**Toll Free 1-800-803-1083**